CPCT TEST PAPER-2025-010 21-MAR-25 SHIFT-1

Total points 52/52 ?

STUDENT NAME *

VIVA

✓ 1. Recycle Bin is a: *   1/1

- ◉ folder to store deleted files temporarily before permanently deleting them ✓
- ○ folder that contains the files used for backup
- ○ file that contains information of files on the disk
- ○ folder that contains system files

✓ 2. Which of the following is a unique identifier to refer to a specific location in computer memory?   *1/1

- ◉ Memory Address ✓
- ○ Value at location
- ○ Function of location
- ○ Index

✓ 3. Which of the following is software with source code that anyone can inspect, modify, and enhance? *1/1

- ⦿ Open-Source ✓
- ○ Proprietary
- ○ Adware
- ○ Ransomware

✓ 4. The keyboard shortcut to minimise desktop window in Windows 10 is: * 1/1

- ⦿ Windows key + Down arrow key ✓
- ○ Windows key + Up arrow key
- ○ Windows key + Left arrow key
- ○ Windows key + Right arrow key

✓ 5. Which of the following are simple scanners that have the limitation of scanning paper documents only? *1/1

- ⦿ Sheetfed ✓
- ○ Flat bed
- ○ Handheld
- ○ Handdown

✓ 6. If a soft copy is an intangible output, then what is a hard copy? * 1/1

○ A physical part of the computer.

○ A virtual copy of the printout.

⦿ A digital document printed on paper. ✓

○ A physical output device.

✓ 7. A half byte is known as _____. * 1/1

○ bit

○ data

⦿ nibble ✓

○ half bit

✓ 8. When new software is downloaded from the Internet, the installation *1/1
file will be saved to the computer in the _____ file format.

⦿ .exe ✓

○ .Obj

○ .pdf

○ .xls

✓ 9. Which of the following is NOT an example of a proprietary software? * 1/1

○ Microsoft Windows

○ MacOS

○ iOS

◉ Linux ✓

✓ 10. Which of the following is NOT an example of an input device of a *1/1
computer?

○ Keyboard

○ Mouse

○ Joystick

◉ Printer ✓

✓ 11. Which of the following is/are temporary memory storage device type *1/1
of computer(s)?
(i) SRAM, (ii) DRAM, (iii) ROM

◉ Both (i) and (ii) ✓

○ Both (ii) and (iii)

○ Both (i) and (iii)

○ only (iii)

✓ 12. In computing, TFT-LCD stands for _____. *   1/1

○ Thick Film Transistor Lucent Crystal Display

○ Thick Film Transistor Liquid Crystal Display

● Thin Film Transistor Liquid Crystal Display   ✓

○ Thick Film Transistor Light Crystal Display

✓ 13. Which of the following is a mid-range computer that is intermediate in *1/1
size, power, speed, storage capacity, etc., between a mainframe and
amicrocomputer?

● Minicomputer   ✓

○ Supercomputer

○ Personal Computer

○ Desktop Computer

✓ 14. 3072 MB equals to _____. *   1/1

○ 3KB

● 3GB   ✓

○ 3000KB

○ 1024KB

?

✓ 15. The term 'bit' is taken from the word _____. *   1/1

⦿ Binary digit   ✓
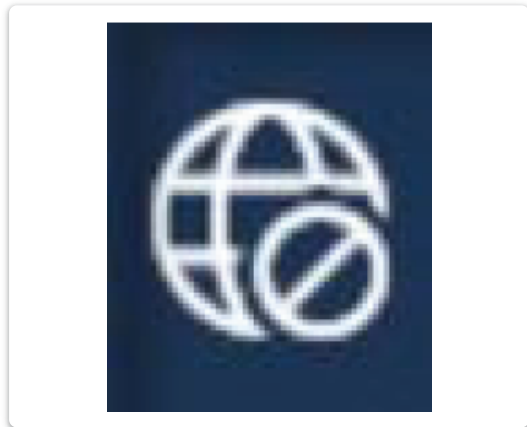
◯ Boolean digit

◯ Bipolar digit

◯ Biased digit

✓ 16. Which icon appears on the far right side of the taskbar when you are   *1/1
NOT connected to a wi-fi network in Windows 11?

⦿ Option 1   ✓   ◯ Option 2
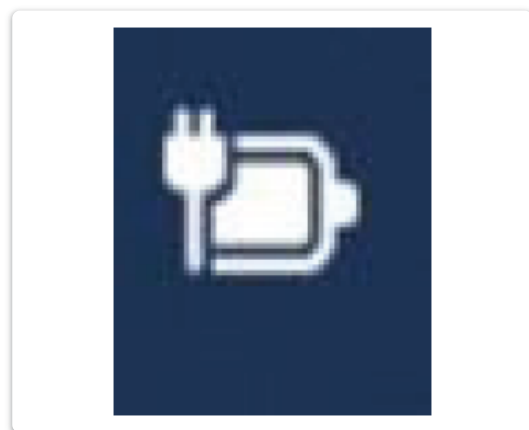

◯ Option 3   ◯ Option 4

✓ **17. Which of the following steps should one use to update the printer driver automatically in Windows 10?** *1/1

○ Home -> "Printer and devices" -> Right-click on the selected printer -> Select update printer

○ Control Panel -> Right-click on the any printer -> Printer and devices -> Select Auto update printer

⦿ Device Manager -> Expand the "Printers" category -> Right-click on the printer->Choose "Update Driver" -> Search automatically for updated driversoftware ✓

○ Network -> Printer and devices-> Right-click on the selected printer -> Select automatically update printer

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✓ **18. A printer's network IP address in Windows OS can be determined through the _____.** *1/1

○ printer manual

○ device driver

⦿ Control Panel ✓

○ onboard printer menu

✓ **19. Which of the following software is required to combine and compress multiple files and folders into a single file?** *1/1

⦿ Winzip ✓

○ Adobe Acrobat Reader

○ MS-Paint

○ Adobe Acrobat Writer

✓ 20. Which type of disc is a Blu-ray disc? *   1/1

○ Magnetic

◉ Optical   ✓

○ Mechanical

○ Electrical

✓ 21. Which of the following access types is used for magnetic tapes? *   1/1

○ Random access

○ Direct access

◉ Sequential access   ✓

○ Step mode access

✓ 22. Which of the following sequence is used to set a default printer in Windows11?   *1/1

◉ Go to Bluetooth & devices > Printers & scanners > select a printer. Then select Set as default.   ✓

○ Go to My Network Places > Printers & scanners > select a printer. Then select Set as default.

○ Go to Desktop> Printers & scanners > select a printer. Then select Set as default.

○ Go to Downloads > Printers & scanners > select a printer. Then select Set as default.

?

✓ 23. What is the full form of NTFS which is developed by Microsoft? * 1/1

- ⦿ New Technology File System ✓
- ○ New Technique for File System
- ○ Non-windows Technology File System
- ○ Non-cluster Technique for File System

✓ 24. A "clean boot" starts Windows with _____. * 1/1

- ○ only one driver and startup program
- ○ a maximum set of drivers and startup programs
- ⦿ a minimal set of drivers and startup programs ✓
- ○ shutdown programs

✓ 25. Which of the following options is used to customise the look and feel *1/1
of the desktop in Windows 10?

- ⦿ Personalise ✓
- ○ Refresh
- ○ View
- ○ Customise

?

✓ 26. With respect to computer booting, MBR stands for: * 1/1

○ Master Boot Recovery

○ Memory Boot Recovery

○ Memory Boot Record

◉ Master Boot Record ✓

✓ 27. A Microsoft Excel 2019 file has a _____ format by default. * 1/1

○ .ls

○ .xl

◉ .xlsx ✓

○ .wks

✓ 28. When you put your computer into hibernation: * 1/1

◉ everything on the computer is saved on the hard disk ✓

○ everything on the computer is saved on Random Access Memory

○ everything on the computer is saved on a compact disk

○ everything on the computer is saved on a digital versatile disk

?

✓ 29. Which of the following bugs occur when a software application does *1/1
not function correctly across different environments, devices, or
platforms?

○ Performance

○ Logical

○ Security

◉ Compatibility ✓

✓ 30. Which of the following is an unexpected problem with software or *1/1
hardware?

◉ Bug ✓

○ Patch

○ Update

○ Configuration

✓ 31. What is the result of the following function in MS-Excel 2019? * 1/1
=SUM(A, 1, 2, 3)

○ 6

○ #VALUE!

◉ #NAME? ✓

○ 16

?

✓ 32. Which of the following is an HTTP web server? *   1/1

◉ Apache   ✓

○ Perl

○ Fedora

○ Lucene

✓ 33. A/An '_____' refers to an electronic device that allows an   *1/1
individual to make electronic commerce transactions.

◉ digital wallet   ✓

○ offline wallet

○ mobile card

○ data wallet

✓ 34. What type of application will assist you in locating specific   *1/1
information on the Internet?

◉ Search engine   ✓

○ Domain Name System

○ Index page

○ Social media

?

✓ 35. In MS-Word, dividing a document into pages and numbering them is *1/1
called _____.

○ Formatting

○ Orientation

○ Styling

◉ Pagination ✓

✓ 36. In MS Word 2019, the keyboard shortcut 'Ctrl+U' on a selected text is *1/1
used to _____.

◉ apply underline formatting ✓

○ convert to uppercase

○ toggle between lowercase and uppercase

○ undo the previous action

✓ 37. What is the error value corresponding to the MS-Excel 2019 formula *1/1
'=D1/0' if D1 contains value 5?

◉ #DIV/0! ✓

○ #NAME?

○ #REF!

○ #NULL!

?

✓ 38. Copy, cut and paste operations in MS Word 2019 are typically supported using a buffer called _____. *1/1

○ Briefcase

○ Cache

◉ Clipboard ✓

○ Recent Files

✓ 39. Which keyboard shortcut is used to do Change Case of selected text in MS-Word 2019? *1/1

◉ Shift + F3 ✓

○ Shift + F4

○ Shift + F7

○ Ctrl + F3

✓ 40. Which of the following is not an operating system for smartphones? * 1/1

○ Symbian

◉ Fedora ✓

○ iOS

○ Android

✓ 41. In MS- Word 2019, portrait means the page is oriented _____. *   1/1

○ horizontally

◉ vertically   ✓

○ diagonally

○ upside down

✓ 42. Which of the following keyboard shortcuts is used to quickly apply the *1/1
default date format in MS-Excel 2019?

○ Ctrl + Shift + ^

○ Ctrl + Shift + %

◉ Ctrl + Shift + #   ✓

○ Ctrl + Shift + @

✓ 43. Some parts of a web page are associated with links to other pages in *1/1
the form of a piece of text, icon, image, and so on associated with
another page is calleda _____.

○ browser

○ URL

◉ hyperlink   ✓

○ cookies

✓ 44. The value of the MS-Excel 2019 expression =SUM(-7, 18/6/3) is: *   1/1

○ 6

◉ -6   ✓

○ 2

○ -2

✓ 45. Which of the following is NOT an example of a web browser? *   1/1

◉ MS Office   ✓

○ Google Chrome

○ Microsoft Edge

○ Opera

✓ 46. Which of the following is the correct sequence of steps to hide only   *1/1
the third row of an MS-Excel 2019 worksheet?

○ Select rows 2 and 3 -> Right click on selection area -> Click on hide option

○ Select rows 2, 3, and 4 -> Right click on selection area -> Click on hide option

○ Select rows 3, and 4 -> Right click on selection area -> Click on hide option

◉ Select rows 3 -> Right click on selection area -> Click on hide option   ✓

✓ 47. If you want to edit a cell in a spreadsheet in MS-Excel 2019, the _____ *1/1
function key is used.

○ F1

◉ F2 ✓

○ F9

○ F5

✓ 48. If you want to use formulas or functions in MS-Excel, then the formula *1/1
or function should always begin with which of the following symbols?

○ !

○ %

○ $

◉ = ✓

✓ 49. Deepak is a Grade V student. He wants to prepare a chart of the *1/1
population in 4 cities for 4 different years.
Which of the following charts/graphs in MS-Excel 2019 should he use to
visualise the trend of population growth in all four cities?

○ Pie chart

○ Cone chart

◉ Line chart ✓

○ Surface chart

?

✓ 50. Suraj wants to save a new workbook in MS-Excel 2019. Which of the *1/1
following keyboard shortcuts should he use?
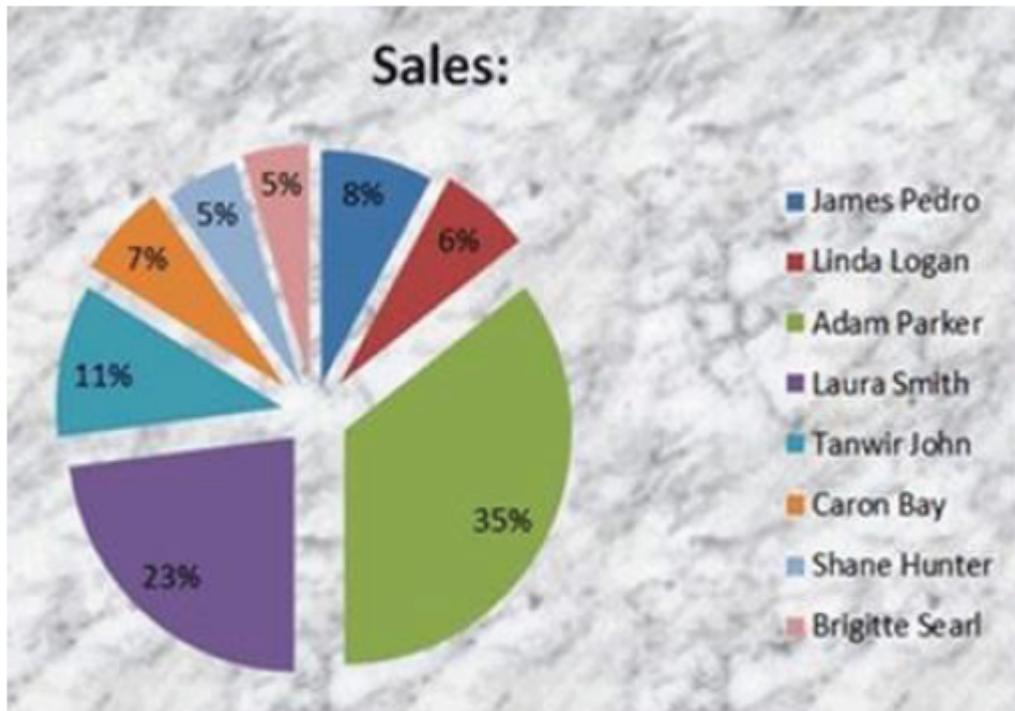
○ CTRL + I

○ CTRL + B

⦿ CTRL + S ✓

○ CTRL + V

✓ 51. Anil wants to know the total number of numeric values in a column in *1/1
MS-Excel 2019 worksheet. Which of the following functions should he
use?

○ IF()

⦿ COUNT() ✓

○ SUM()

○ AVG()

Sales:

5% 5% 8%
5% 6%
7%
11%
35%
23%

- James Pedro
- Linda Logan
- Adam Parker
- Laura Smith
- Tanwir John
- Caron Bay
- Shane Hunter
- Brigitte Searl

◉ Pie chart ✓

○ Bar chart

○ Line graph

○ Cone chart

Google Forms